

Assistant Language Teacher Post Available

The Nagano Prefectural Board of Education is currently seeking an experienced Assistant Language (English) Teacher (hereinafter referred to as “ALT”).

A. Position Details:

- (1) Job Type: Assistant Language Teacher (ALT)
- (2) Available Number of Positions: 10
- (3) Placement locations: Toshin, Chushin, Nanshin, and Hokushin area

Base school: A prefectural senior high school in the Toshin, Chushin, Nanshin, and Hokushin area

- Regular visit school: prefectural senior high schools in the neighboring area
- Irregular visit school: prefectural special education schools in the neighboring area

Note: Base school: 3-4 days a week; Regular visit school: 1-2 day(s) a week; Irregular visit school: A few times a month.

- (4) Period of Contract: The duration of the appointment shall be from August 1, 2022 to July 31, 2023.
- (5) Work Terms and Conditions:
 - Remuneration: 280,000 yen/month (3,360,000 yen/year)
 - Compensation for income tax and inhabitants' tax is not paid.
 - Commuting expenses are provided.
 - Housing allowance is not provided.
 - Working Hours: 8:30 a.m. to 4:15 p.m.
 - Break Time: 12:15 p.m. to 1: 00 p.m. *Subject to change according to the schools' daily schedule
 - Holidays: Saturdays, Sundays, National Holidays, New Year's Holiday
 - Insurance provided: Health insurance, employee's pension insurance, employment insurance, workers' accident compensation insurance
 - As for other work terms and conditions, the Terms and Conditions for *JET Prefectural ALTs* shall be applied. However, the *JET Programme Accident Insurance* will not be available.

B. Eligibility

It is desirable that the applicant should:

- (1) Be currently living in the regions listed above or a neighboring municipal area or be willing to

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relocate.

- (2) Be qualified to teach English or have equivalent teaching experience.
- (3) Be a native speaker or have native-level English proficiency.
- (4) Have a positive attitude towards communicating with students and co-workers at school.
- (5) Have any contract with other institutions end before the contract with the Nagano Prefectural Board of Education begins.

C. Application Procedure

To apply, send the following documents:

- (1) Application form (See Attachments below-both in English and Japanese)
- (2) A photocopy of your passport photo page and valid visa to live and /or work in Japan
- (3) A photocopy of your university or postgraduate school Certificate of Graduation
- (4) A copy of your current employment contract(s) with dates of completion, if applicable

In order to prevent the spread of COVID-19, please send your documents by post to the Learning Advancement Support Division at the following address (feel free to use either version):

Version 1	Version 2
〒380-8570	〒380-8570*
長野県長野市大字南長野字幅下 692-2	Nagano-ken, Nagano City
長野県教育委員会事務局	Minaminagano Habashita, 692-2
学びの改革支援課 高校教育指導係	学びの改革支援課 高校教育指導係

*Note: This postal code is used only for the Nagano Prefectural Office, so feel free to write the address section in English if you prefer. However, writing the division name in Japanese will be helpful for the postal service.

D. Application Deadline

The deadline for applications is **June 9, 2022**.

(Applications received after June 9, 2022 will not be accepted. Applicants should ensure the postal service has ample time to deliver their application package.)

E. Selection Procedure

- (1) Selection will be made based on submitted documents and interview of short-listed candidates.
- (2) Online Interviews are planned to be held on **June 16, 2022**.
- (3) Detailed information will be given to those applicants who are called to interview. You will be notified by email.

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F. Results

- (1) The results will be sent to each applicant by email.
- (2) Inquiries by email, phone or fax will not be entertained.

G. Note

Successful candidates who pass the interview should submit the Contracting Decision Form and medical examination report (see attachments below) by **June 27, 2022**.