

Assistant Language Teacher Post Available

The Nagano Prefectural Board of Education is currently seeking an experienced Assistant Language (English) Teacher (hereinafter referred to as “ALT”).

A. Position Details:

(1) Job Type: Assistant Language Teacher (ALT)

(2) Available Number of Positions: 1

(3) Placement locations: Chushin area

Base school: A prefectural senior high school in the Chushin area

◆ Irregular visit school: prefectural special education schools in the neighboring area

Note: Base school: 5 days a week; Irregular visit school: A few times a month.

(4) Period of Contract: The duration of the appointment shall be from December 1, 2025 to July 31, 2026.

(5) Work Terms and Conditions:

- Remuneration: 335,000 yen/month (4,020,000 yen/year)
- Compensation for income tax and inhabitants' tax is not paid.
- Commuting expenses are provided.
- Housing allowance is not provided.
- Working Hours: 8:30 a.m. to 4:15 p.m.
- Break Time: 12:15 p.m. to 1:00 p.m. *Subject to change according to the schools' daily schedule
- Holidays: Saturdays, Sundays, National Holidays, New Year's Holiday
- Insurance provided: Health insurance, employee's pension insurance, employment insurance, workers' accident compensation insurance
- Expenses in moving to a new place of residence due to the assignment are not provided.
- As for other work terms and conditions, the Terms and Conditions for *JET Prefectural ALTs* shall be applied. However, the *JET Programme Accident Insurance* will not be available.

In the fiscal years following the conclusion of this contract, if the expenditure budget related to this contract is reduced or eliminated, the Nagano Prefectural Board of Education reserves the right to modify or terminate the contract.

B. Eligibility

It is desirable that the applicant should:

- (1) Be currently living in the regions listed above or a neighboring municipal area or be willing to relocate.

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- (2) Be qualified to teach English or have equivalent teaching experience at high school.
- (3) Be a native speaker or have native-level English proficiency.
- (4) Have a positive attitude towards communicating with students and co-workers at school.
- (5) Have any contract with other institutions end before the contract with the Nagano Prefectural Board of Education begins.

C. Application Procedure

To apply, send the following documents:

- (1) Application form (See Attachments below-both in English and Japanese. You are free to use a translation application to convert your English into Japanese. Errors in your Japanese translations will not affect your application negatively.)
- (2) A photocopy of your passport photo page and valid visa to live and /or work in Japan
- (3) A photocopy of your university or postgraduate school Certificate of Graduation
- (4) A copy of your current employment contract(s) with dates of completion, if applicable

Please send your documents by email to the Learning Advancement Support Division.

Submit to:
Email address: kyogaku-koko@pref.nagano.lg.jp Subject line: shortDHALT

D. Application Deadline

The deadline for applications is **November 7, 2025, at 17:00.**

(Applications received after the deadline will not be accepted.)

E. Selection Procedure

- (1) Selection will be made based on submitted documents and interview of short-listed candidates.
- (2) In-person interviews will be held on **November 18, 2025.**
- (3) Detailed information will be given to those applicants who are called to interview. You will be notified by email.

F. Results

- (1) The results will be sent to each applicant by email.
- (2) Inquiries by email, phone or fax will not be entertained.
- (3) Successful candidates who pass the interview should submit the Contracting Decision Form and medical examination report (see attachments below) by **November 27, 2025.**